



## Supply Chain & Distribution Specialist – Madison Heights, MI

This is an exciting time to join Ionbond as we continue to grow our cutting-edge technical services in PVD coatings. We are expanding our purchasing department and seeking a Supply Chain & Distribution Specialist to join our team. In this role, you will play a pivotal part in supporting the Purchasing Manager, tracking and reporting inventory control, and assisting both internal and external customers. You will also provide administrative support and updates to the U.S. Purchasing Team. If you thrive in a collaborative environment, enjoy problem-solving, and have exceptional organizational and communication skills, we encourage you to apply!

### Ionbond – The Surface Engineers™

Ionbond provides advanced coating solutions for applications in the aerospace, medical, food contact, automotive, decorative, tooling and fuel cells industries. We offer a broad range of hard, low-friction, wear-resistant coatings based on PVD, PACVD and CVD technologies.

With 34 job coating centers in 15 countries in Europe, North America and Asia, Ionbond has one of the largest coating networks in the world. Ionbond is part of renowned Japanese industrial consortium IHI Group.

#### What defines this job?

- Oversee inventory control of components and spare parts at U.S. Plants.
- Implement and align logistics control across the U.S. region while tracking and reporting inventory KPIs.
- Support the onboarding and maintenance of new and existing vendors within the ERP system as needed.
- Manage and coordinate U.S. document control libraries to ensure compliance with audit and quality requirements.
- Conduct improvement projects for supply chain distribution and purchasing optimize costs and supplies.
- Handle purchase orders (Pos), liaise with vendors to ensure timely deliveries, and resolve any issues, while maintaining clear communication with internal customers as needed.
- Other Duties as assigned or as apparent, taking initiative to complete improvement projects within the department as needed.

#### What do we offer?

Unleashing potential is at the core of our approach. We provide a dynamic environment that opens doors to both international and local growth opportunities, helping you reach your full potential. Here's what you can expect from being part of our team:

- International and local growth opportunities
- Diverse work environment where we embrace teamwork and innovation that drives us towards new applications and customer service excellence
- Competitive compensation package: salary based on experience and educational credentials
- Medical, dental, and vision benefits with affordable premiums and annual deductibles
- Flexible spending accounts (medical and dependent care)
- Life insurance
- Short-term & long-term disability
- Employee assistance program
- Generous Paid Time Off
- Tuition Reimbursement
- 401k Safe Harbor Retirement Account plus company match

#### What do we ask?

The preferred candidate will have earned a degree from an accredited college; High School diploma is required minimum education. A minimum of two years of experience in inventory management and international shipping within a manufacturing environment is preferred. Knowledge of PVD, CVD, PACVD, and other industrial equipment is a plus. Candidates should have experience handling both domestic and international shipments, as well as technical sales and customer service experience with industrial accounts. Strong verbal and written communication skills, along with proficiency in Microsoft Office and basic office tools such as PCs, email, and internet applications. The ability to read blueprints, strong attention to detail, and excellent planning and organizational skills are also required. Experience with ERP systems is preferred, particularly Microsoft Navision. Candidates must be eligible to work in the U.S. and pass a background check and physical screening.

#### Interested in this job?

Please upload your resume and optional cover letter to the following site: <https://www.indeed.com/cmp/Ihi-Ionbond-Inc.-1>  
For our Privacy Policy for Job Applicants please click [here](#).